



**Assessment Progress Template
For Annual Academic Department Reporting**

Introduction and Purpose:

The purpose of this template is to provide the most current assessment related information for each of JMU's academic programs. A separate template will be completed for each academic major program offered at JMU. With this information, James Madison University will have information to share with both internal and external constituents about the quality of all academic programs.

How to Obtain Assistance with Template Completion:

Program assessment liaisons can seek assistance in completing the template from the Center for Assessment and Research Studies (CARS) and the Program Assessment Support Service (PASS). PASS is a service center that provides assessment consulting services for JMU's academic faculty and student affairs administrators. You may also directly contact your CARS faculty assessment liaison for assistance. To contact PASS by phone, you may call 568-7962.

You can also reach PASS via email at programassessment@jmu.edu.

- I. **Objectives** - Please provide your academic program's learning goals and objectives. Describe the process by which the objectives receive faculty review. Which, if any, of your objectives were modified, deleted, or added in the last year?
- II. **Course/Learning Experiences** - Provide the linkage between your program's goals and objectives and their instructional delivery via your curriculum. [This can be demonstrated with a matrix that lists the goals and objectives by the courses that address each. See the attached form below.]
- III. **Evaluation/Assessment Methods** - Provide a listing of the systematic methods and procedures for gathering information about achievement of your goals and objectives. [This can also be demonstrated with a matrix that lists the goals and objectives by assessment methods. See the attached form below.] Please also describe the process for systematic data collection.
- IV. **Objective Accomplishments/Results** - Provide a description of your program's assessment results for the last two years. Provide an interpretation of the program's assessment results. What do these results mean for you and your faculty?
- V. **Dissemination**- Describe how your assessment results are shared with your faculty and others concerned with your program. Illustrate how your assessment results are incorporated in the planning and governance structure of your program.
- VI. **Uses of Evaluation/Assessment Results and Actions Taken.** Demonstrate how the program's assessment results have been used to contribute to program improvement and enhanced student learning and growth. Examples of program actions taken might include modification and/or additions to learning objectives, curriculum revisions, instructional delivery changes, changes in course sequencing, or increased emphasis on specific skill development.